

Sauk Valley Bank (SVB) provides this guide solely for informational purposes. SVB strongly recommends that you carefully review the specific guidelines and criteria for the grant you are applying for to ensure that you meet all qualifications and include all required documentation.

Please note that SVB is not involved in the grant application process and is not affiliated with any of the referenced Grantmaker(s). SVB does not have any decision-making authority regarding grant awards and cannot guarantee that grant funds will be granted to applicants.

For full details on how to apply, eligibility, and documentation requirements, please refer to the official guidelines provided by the respective Grantmaker(s).

Resources to Assist with Application

- SBDC – www.sauksbdc.com 815-835-6244 to make an appointment
- Blackhawk Hills Regional Council - www.blackhawkhills.com, info@blackhawkhills.com, or 815-625-3854 (Organizations only, no individual grants)

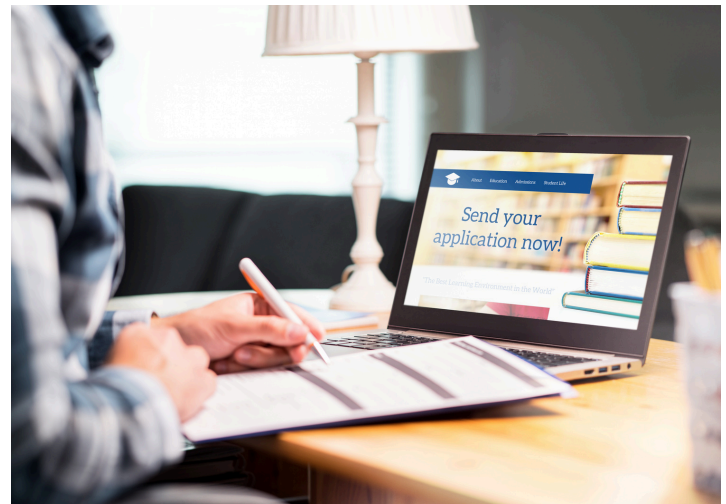
GRANT DOCUMENT ESSENTIALS

Organizational Documents

- IRS Determination Letter (for nonprofits)
- Mission Statement
- Organizational History and Background
- List of Board Members and Key Staff Bios
- Certificate of Incorporation

Financial Documents

- Latest Financial Statements (audited, if available)
- Organizational Budget
- Proof of Matching Funds (if required)
- Tax Exemption Letter (for nonprofits)
- List of Current Funding Sources and Grant History



Project-Specific Documents

- Project Proposal
- Budget and Budget Justification
- Project Timeline or Gantt Chart
- Evidence of Need
 - Data, Research, Community Assessment
- Letters of Support or Commitment
- Past Project Outcomes (if applicable)
- Project Evaluation Plan

Additional Documents

- Resumes of Key Personnel
- Impact Statements or Case Studies
- Media Coverage or Press Releases
- Letters of support, recommendations, partnerships, and or contracts (if applicable)
- Certifications or Licenses (if relevant to the project)

